Facility Maintenance Custodian

The Facility Maintenance Custodian is responsible for ensuring the London Children’s Museum is a clean, comfortable and safe environment for visitors and staff. They will exemplify our organizational values which are: Stay Curious, Be Awesome, Be Helpful, Dream Big, Include Everyone and Have Fun.

Position: Part Time, up to 1-2 shifts per week (evenings, weekends, and holidays)
Rate: $14.00/hr  Start Date: ASAP  Reports to: Facility Manager

Key Responsibilities:
• Provide exceptional visitor experience and customer service
• Execute the daily, weekly and annual maintenance of the building and grounds
• Sweep, mop, wash, and vacuum floors
• Follow instructions regarding the use of chemicals and supplies
• Clean, disinfect and stock washrooms and fixtures
• Ensure galleries are kept clean and tidy, including minor laundry duties
• Provide minor safety or building repairs on broken/damaged items
• Ensure compliance with Occupational Health and Safety legislation and WHMIS
• Provide equipment and furniture arrangements for meetings, activities and events
• Respond to work order requests from other staff and volunteers
• Garbage and recycle sorting and disposal
• Minor landscaping, including raking, weeding, watering, shoveling, and winter duties
• Additional duties as required

Skills & Requirements:
• Experience in cleaning, maintenance and operations of a public-use facility an asset
• Able to work evenings and weekends
• Ability to work independently and as part of a team
• Flexibility and willingness to adapt to changing priorities
• Proven ability to effectively problem-solve and multi-task
• General troubleshooting and repair abilities
• Ability to handle physical work and lift medium to heavy objects
• Ability to work in a safe and effective manner
• Enthusiasm for working in a child-centred environment
• Ability to work in a fast-paced environment
• Excellent communication skills
• Highly organized and efficient
• Valid Police Vulnerable Sector Check required

To apply, submit your resume and cover letter to Andrew Mitchell, at andrew.mitchell@londonchildrensmuseum.ca.

The London Children’s Museum welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.